
FOOD SERVICE REQUEST FOR CUSTODIAL/ZONE MECHANIC SERVICES

TO: _____, Principal

FROM: _____
Food Service Manager/Satellite Assistant or Designee

DATE SERVICE REQUESTED:

REQUEST(S):

This section to be completed by Principal/Zone Mechanic/Custodian

Job assigned to: _____ Date completed: _____

Work order called in: YES NO Work order #: _____

Follow up needed: YES NO

If yes, explain:

When request is completed, please provide the food service manager with a completed copy.