

FOOD AND NUTRITION PROCEDURES

Miami-Dade County Public Schools

13

Subject: **OPERATION OF FOOD-RELATED VENDING MACHINES**

PURPOSE

The purpose of this procedure is to ensure compliance with Federal and State regulations and School Board Policies regarding vending machines in schools.

PROCEDURE

According to Code of Federal Regulations 210.11 Competitive Food Service, Florida Department of Agriculture and Consumer Services Rule 5P-1.003 and School Board Policy 8540 – Vending Machines, schools are not permitted to sell food items in competition with the National School Breakfast and/or Lunch Program.

Vending Machines in Elementary Schools

1. Vending machines are only permitted in the teachers' lounge – non-student access areas.
2. Machines in the teachers' lounge are still operated under the Healthy Vending Program.
3. Detailed bid specifications can be accessed through the [Procurement Management Services website](#).
4. The Department of Food and Nutrition, receives a check on a monthly basis, and forwards it to the Treasury Department to distribute funds directly to school sites.
5. Fees are on a per machine per month per school basis.

Vending Machines in Secondary Schools

In middle schools, snack and beverage vending machines must not be operational to students one (1) hour before or until one (1) hour following the close of the last lunch period. Vending machines in senior high schools may be open to students during the meal service if they follow these established procedures through the Department of Food and Nutrition.

All vending machine contents (student or non-student access) must comply with the District Wellness Policy's [Rule on Food and Beverages Sold on Campus and in Vending Machines District-Wide](#).

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Revenue: Fee Based

All vending machines dispensing food or food-related items utilized by students anywhere within a school site must be operated by the Department of Food and Nutrition.

1. Detailed bid specifications can be accessed through the [Procurement Management Services website](#).
2. The Department of Food and Nutrition receives a check on a monthly basis and forwards it to the Treasury Department to distribute funds directly to the school site.
3. Access fees are on a per machine per month per school basis.
4. Contents of all machines are monitored by school site principal or designee.

For Action By: Principals, Food Service Administrators, Food Service Accounting, Food Service Managers and Satellite Assistants

Refer Questions to: Department of Food and Nutrition

Revised: August 1999(1st), July 2008, July 2010, July 2012, July 2020, July 2023
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