

PROPERTY ACCOUNTING Mail Code 9999, SBAB, Room 656

Mail Code 9999, SBAB, Room 656 OUTGOING CONTROLLED EQUIPMENT

33946

T		E OR PRINT NEATLY COT GOING CONTROLLED EACH MENT												
:	Sac. Cross Out Proper Box X													
	Α	1 Request Dispositon and Removal	to cat	to Receiving ation#					3 Off-Campus Receipt					
Z	``							1	!					
ä	Location No. ORIGINATOR'S SCHOOL OR DEPARTMENT NAME													
TO BE COMPLETED BY SCHOOL OR DEPARTMENT	В	B 1234 School Name 1014013												
10.8			CRIPTION OF PROPERTY om Name - Mfr. Name		5	urch. Categ. No.	•	Serial No. (If Any)		oq'd. X s	Dollars	ST OR LUE & Cente	Room Location	
Ō	ı	0123456 Food Warmer												
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8	_	DEACON FOR DEO	ESTING REMOVAL	П	\dashv				<u> </u>	ci.	nature		Title	
监	_	REASON FOR REQUESTING REMOVAL 1 Damaged 2 Vandalized						1 1				- 1		
0	D 1	3 Obsolete 4 Surplus To Be Reissued				ORIGINA"	ror	ure of	<u>tmplo</u>	ypr#				
MV.	•		∥		ADMINIS'	TRA	TOR	\(0 \)		N. Em	doyee#			
		5 Trade In/Salvage	╬		х онт вох)esiar	ignature of In		y Civi	Licycon		
-ZSPECHOR			DISPOSITION			Audio-Visual			71111111111111111111111111111111111111	ignature of in	apecio			
P E	E				$\boldsymbol{\vdash}$	Business Mai Music	ch.				Mo.	Day Yr.		
C		Surplus To Be Reissued				Vocational								
R	5 Trade In/Salvage 6 Other (explain)					5 Other								
٠		PICK-UP BY ("X" Appropriate Box.)				Пс.	RECEIVED BY ("X" Appropriate Box.) D Maint. SIU Other							
		S & D Maint. SIU Other			-									
F		Filf In Delivery - Location Name Loc. No Mo. Day Yr.				Fill In Loc. No	\dashv .	_		Final Destination - Location Name Mo. Day Yr.				
1	9	9101215 Food + Nutrition 10141016118			9	00019	ɔ̃ \	Food & Nutrition						
l		Room Signature		L	Room	_ s	ignatur	e	Title			Employee No.		
	<	HIOPHAN Drivers S	SIHIO ID FAN Personnel Signature + Employee #								100 #			
G	5/H/O/P/FAN Driver's Signature & Comployer #						ed By			Title()	Return		Day Yr.	
Q.	ĥ	A.V.				Expected								
F		Music Other	Actual							1	1			
CAMPÚS		Equipment Will B	T		School Princ	ipal o	r Administ	nture	Title	Mo.	Day Yr.			
P U~												111	1 1	
S		FOR MAINTENANCE & STORES USE ONLY				1st TRADE 2nd TF				3rd 7	RADE	4th T	RADE	
	St Co	upv. Work Order Reject Review ode Approved? Code Initia	MAINTENANCE PROGRAM	Ç	ode	Est. Labo Hrs. Min		Code I	st. Labor Irs. Mins.	Code E	st. Labor Irs. Mins.	Code E	st. Labor Irs. Mins.	
Н		Yes No	Equip. Vehicles Port Mv. Oth. Code											
ł			3 4 5 6	1										
	TVDE WORK BEOLEGIED					<u> </u>			OBIGIN O	E REQUES	<u></u>	LL		
		TYPE WORK REQUESTED Prev. Major Port Other				•••	Я	Budget		OF REQUEST S.I.U. Bldg. Area Other				
,	Rout	tine Emer, Maint, CIF Paint	Termite Moves Invent Code		Sch	, <u>, , , , , , , , , , , , , , , , , , </u>		ltem	Fire 0	ther Comm		S & D	Code	
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	1	1 4 3 4 3				•		-	•	- 4	,	•		
		Cross Out Proper Box X	•		Admin	istrat	or's Sigr	ature						
		Not Economical to Hold for Trade/Sale												
J		Hold for Salvage/Disposal	Mo.	Day	Υ	r. Title			· · · · · · · · · · · · · · · · · · ·	·····		Mo.	Day Yr.	
		Certification of Disposal		1	1	7							1 1	
		Satisfactory Repaired & Returned	Bid No	\perp	Ш									

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