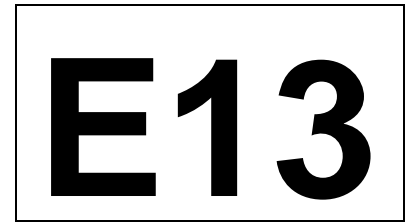


**FOOD AND NUTRITION
PROCEDURES**
Miami-Dade County Public Schools



Subject: **SPECIAL PROGRAMS**

PURPOSE

The purpose of this procedure is to properly account for meals/snacks provided to special programs.

PROCEDURE

Separate reports are required for the special feeding programs provided by the Department of Food and Nutrition, Miami-Dade County Public Schools. These programs can be divided into two categories:

Programs Requiring On-Site Collection

Special Activity Sales	SPACT – 9912
Vending Machines (Commission Checks)	VEND – 9914

Programs Billed by Food Service Accounting

- Reimbursable Meal/Snack Programs
- Non-Reimbursable Meal/Snack Programs (e.g. ASO, YMCA non-reimbursable, United Way Head Start, Head Start Adult Meals, etc.)

Refer to Food and Nutrition procedures [B-3 Special Programs – After School Meals and Snacks](#) and [B-19 Head Start and Early Head Start Meal Accountability](#) for program details.

For Action By: Food Service Managers and Satellite Assistants

Refer Questions to: Food Service Accounting

Revised: October 2003(8th), July 2006, July 2009, July 2010, July 2012, July 2015, August 2022
Reviewed: August 2022