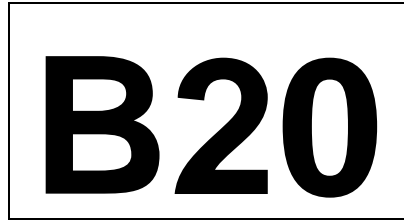


FOOD AND NUTRITION PROCEDURES

Miami-Dade County Public Schools



Subject: **FOOD TRUCK**

PURPOSE

The purpose of this procedure is to provide direction for the food service operation of the Food Truck. The Food Truck is the brand ambassador for the Department of Food and Nutrition.

PROCEDURE

The truck is requested by a school location utilizing the Food Truck Request Form ([FM 7702](#)). The form is sent prior to the beginning of the school year in a weekly briefing to the schools.

The Food Truck does not go out on Fridays for the purposes of cleaning and restocking the truck for the coming week.

The Food Truck does not accept cash or sell any a la carte items.

All meals distributed from the Food Truck are credited to the school site location.

Food and Nutrition Responsibilities

- Food Truck manager & driver set up inside the truck
- Assistant managers set up outside the truck

School Site Responsibilities

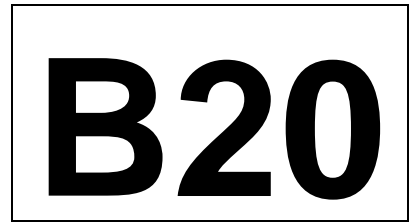
Days prior to the Food Truck arriving at a school site, the following announcements should be made to prepare students so the process goes smoothly.

Three days before the truck's scheduled date:

M-DCPS has a food truck that will be here at our school on (date) serving lunch.
The Food Truck DOES NOT accept cash.

FOOD AND NUTRITION PROCEDURES

Miami-Dade County Public Schools



Subject: **FOOD TRUCK**

Two days before the truck's scheduled date:

Just a reminder that the M-DCPS Food Truck will be here tomorrow during our regular lunch period(s). It will be parked at (location),

The day the truck will be at a school:

Don't forget the Food Truck will be here at our school today during lunch. It will be parked (location).

On the scheduled day, the school site must also do the following:

- Provide garbage cans in the area where the truck will be parked.
- Assign a security guard or an administrator to be present at the Food Truck throughout meal service.
- If the POS system on the truck is not working, the food service manager will be responsible for entering the student's identification numbers into the system before the end of day.
- The food service staff is required to prepare and serve the scheduled menu in the cafeteria. The Food Truck does not replace the daily menu. It provides additional choices.

For Action By: Principals, Food Service Manager, Satellite Assistants,

Refer Questions to: Department of Food and Nutrition

Created: June 2018

Revised: July 2022, July 2023

Reviewed: July 2023